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COURSE OPTION: B.SC. BUSINESS ADMINISTRATION  
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LEVEL: 300L  
CARRYOVER COURSE

QUESTION: Highlight any four (4) differences between journal and ledger

#### JOURNAL

- i. Journal is a book of accounting where daily records of business transactions are first recorded in a chronological order i.e. in the order of dates.
- ii. It is known as the primary book of accounting or the book of original/first entry.
- iii. It is prepared out of transaction proofs such as vouchers, receipts, bills, etc.
- iv. A journal is not balanced.

#### LEDGER

- i. A ledger is an accounting book in which all similar transactions related to a particular person or thing are maintained in a summarized form.
- ii. It is known as the principal book of accounting or the book of final entry.
- iii. It is prepared with the help of a journal itself; therefore, it is the immediate step after recording a journal.
- iv. Except nominal accounts all ledger accounts are balanced to find the net result.